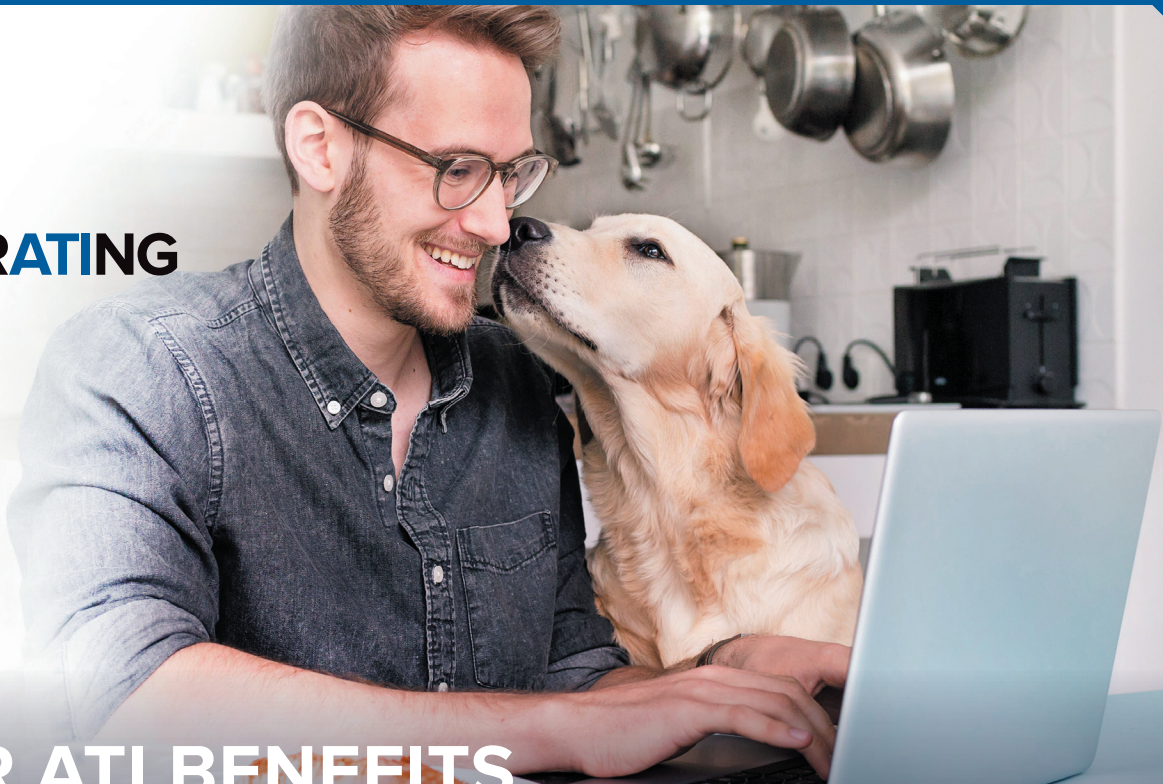




**INTEGRATING
LIFE**



YOUR ATI BENEFITS ACCESS GUIDE

ENROLL FOR COVERAGE JUNE 1–11, 2021

ATI IS COMMITTED TO PROVIDING YOU WITH THE INFORMATION AND TOOLS YOU NEED TO SUCCESSFULLY ENROLL IN AND GET THE MOST OUT OF YOUR BENEFITS. THIS SPRING, YOU WILL USE THE ATI BENEFIT CONNECTION TO REVIEW YOUR OPTIONS AND MAKE YOUR VISION AND INCOME PROTECTION BENEFIT ELECTIONS.

Please go to **www.ATIBenconnection.com** or call the ATI Benefit Connection at **1-866-ATI-4880 (1-866-284-4880)** to enroll in, change or waive coverage for next year. Representatives are available 5 a.m. to 5 p.m. PT, Monday through Friday.

The choices you make will be effective July 1, 2021.

Refer to this guide for information about how to access the ATI Benefit Connection to prepare for enrollment, review your coverage options and costs, and take advantage of tools to help you choose the options that are best for you.

DO I NEED TO ENROLL?

If you do not take action during the annual enrollment period, your current benefits will continue automatically.

Even if you do not plan to make any changes to your coverage, **you should review your options** to be sure your current coverage is still available and continues to meet your needs.



ENROLL

ENROLLMENT TIPS

- **ADDING ELIGIBLE DEPENDENTS OR UPDATING YOUR BENEFICIARIES?** Be sure to have their birth dates and Social Security numbers available when you enroll.
- **ENROLLING IN OPTIONAL LIFE INSURANCE (IF APPLICABLE)?** You may need to submit an Evidence of Insurability (EOI) application.
- **REVIEW YOUR ONLINE CONFIRMATION STATEMENT!** Immediately after you submit your choices, check your confirmation statement carefully to ensure your benefit elections are correct. You will also receive a printed confirmation statement in the mail. If you find any discrepancies, contact the ATI Benefit Connection at **1-866-ATI-4880 by June 17** to ensure you have the benefits you need. Beyond that, you will not be permitted to change your elections until the next annual enrollment period (unless you have a qualified life status change during the year).

HOW TO ENROLL ONLINE

1. GO TO WWW.ATIBENCONNECTION.COM.

Use your ATI Benefit Connection user ID and password to access the website. If you are using the website for the first time, click on *New User* and follow the instructions. If you have forgotten or misplaced your password, select *Forgot User ID or Password* to reset it. You will then receive a temporary password (either by regular U.S. mail or by text message, if you have a mobile phone number on file).

You'll use your temporary password to log in and create a new personal password for ongoing use. You will also create and use a separate phone PIN when calling the ATI Benefit Connection service center **(1-866-ATI-4880)**.

2. SELECT YOUR BENEFITS OPTIONS

Under *Messages/Action Needed*, select *Make Your Annual Enrollment Choices*.

Review the steps listed under *Before You Enroll in Your Benefits*. Then select *Enroll in Your Benefits* to review your options and make your elections. In addition to choosing your benefits, you can:

- **Add/Remove dependents** to or from your coverage. Please ensure that you are only covering eligible dependents. You will be required to confirm eligibility for any new dependents added to your medical coverage during annual enrollment by providing the Dependent Verification Center with the applicable documentation when requested.
- **Enroll in plans or make changes** to your coverages.
- **Name beneficiary/ies** (if needed).

3. REVIEW AND SUBMIT YOUR BENEFIT ELECTIONS

- Review your options and confirm your benefit choices.
- Be sure to click the *Complete Enrollment* button to submit your elections.

Important: If you skip this step, your choices won't be saved!



EMPLOYEES ELIGIBLE FOR THE 401(k) ATI RETIREMENT PLAN

Although you can update your information at any time, annual enrollment is a good time to review your plan investment choices, deferral percentages, and beneficiaries and make updates as needed.

MID-YEAR BENEFIT CHANGES

➤ You can only make changes to your benefits during the plan year (July 1–June 30) if you have a qualified life status change. This is an event during the year that affects benefits coverage for you or your dependents, such as:

- Marriage or divorce
- Birth or adoption (or placement of a child)
- Gain or loss of coverage by your spouse or dependent child
- Death of a dependent

➤ You have **31 days** from the date of the event to report the event to the ATI Benefit Connection online at **www.ATibenconnection.com** or by phone at **1-866-ATI-4880**. If you do not report the qualified life status change within 31 days of the event, you cannot make any election changes:

- Until the next annual enrollment period
- Unless you have another qualified life status change



GET CONNECTED

ATI BENEFIT CONNECTION

Get the answers and information you need. Log on to the ATI Benefit Connection at **www.ATibenconnection.com** or call the ATI Benefit Connection at **1-866-ATI-4880 (1-866-284-4880)** to speak with a representative between 8 a.m. and 8 p.m. ET, Monday through Friday.



NEED SOME HELP?

FREE ADVOCACY SERVICES

Navigating the world of benefits can be confusing. Who can you call when you need a little extra help? As an ATI employee, you have access to Advocacy Services to help you:

- Get answers to your health care benefits questions
- Resolve health care billing and insurance claim inquiries
- Locate doctors, hospitals, and other health care providers
- Become a more informed and effective health care consumer

To speak with an Advocate, call the ATI Benefit Connection at **1-866-ATI-4880 (1-866-284-4880)**. Advocacy Services are available to you at no cost.

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